



San Beda College Alabang
8 Don Manolo Blvd., Alabang Hills Village
Alabang, 1770 Muntinlupa City
P.O. Box 402 Ayala Alabang

OFFICE OF THE REGISTRAR

WAIVER AND UNDERTAKING FOR SCHOOL OF LAW APPLICANT WITH INCOMPLETE REQUIREMENTS

I, _____ acknowledge that I will be
(Name of Student)
provisionally enrolled to San Beda College Alabang, as a student of the:

1. I am aware that the Manual of Regulations for Private Higher Education (MORPHE) Sections 84 provides that no student shall be officially enrolled unless he presents the proper school credentials on or before the end of the enrollment period for the school term.

2. I am likewise aware that the MORPHE states that a student is deemed officially enrolled ONLY after he has submitted his appropriate admission or transfer credentials.

3. I understand that without any appropriate admission or transfer credentials, I am being admitted in San Beda College Alabang as a provisional enrollee conditioned on the submission of my valid admission or transfer credentials on or before the last day of the school year.

4. **I am responsible for transmitting the original copy of my credentials** on or before the specified date indicated.

5. Finally, I understand that as a provisionally-enrolled student, ***I shall not be enrolled for the next higher grade, course or level for the next succeeding school term***, if I cannot submit my valid admission or transfer credentials on or before the period specified herein and whatever credits for the subject or subjects I may have passed shall not be recognized in accordance with Sections 84 and 85 of the MORPHE.

Date to comply: _____

Pending Requirement:

1. **CERTIFICATE OF ELIGIBILITY TO TRANSFER**
2. **ORIGINAL PSA BIRTH CERTIFICATE**
3. **2pcs. 2x2 PICTURE WITH RED BACKGROUND**
4. **GOOD MORAL/CERTIFICATE OF EMPLOYMENT**
5. **ORIGINAL TRANSCRIPT OF RECORDS**
6. _____
7. _____

Signature above printed name

Date: _____