

San Beda College Alabang

College of Arts and Sciences

Bachelor of Science in Business Administration Major in Human Resource Management

Program Study, Effective A.Y. 2021-2022

FIRST YEAR

COURSE CODE	FIRST SEMESTER	UNITS	PRE-REQ	COURSE CODE	SECOND SEMESTER	UNITS	PRE-REQ
	COURSE TITLE				COURSE TITLE		
GEN-US	Understanding The Self	3		GEN-MM	Mathematics in the Modern World	3	
GEN-RP	Readings in Philippine History	3		BAE121	Financial Management	3	
GEN-PC	Purposive Communication	3		IBS122	Business Communication	3	GEN-PC
CBA111	Human Resource Management	3		IBS123	Human Behavior in Organization	3	GEN-US
CBA112	Basic Microeconomics	3		IBS124	Business Marketing	3	
IBS111	Business Accounting	3		IBS125	Intermediate Macro-Economics	3	CBA112
NSTP1	National Service Training Program	3		NSTP2	National Service Training Program 2	3	NSTP1
PE1	Physical Activities towards Health and Fitness 1	2		PE2	Physical Activities towards Health and Fitness 2	2	PE1
PEP1	Personality Development	1		PEP2	Human Relations Development	1	PEP1
GE-RE	Religious Experiences and Benedictine Spirituality	3		THEO1-NT	Jesus in the New Testament and Contemporary Times	3	
27				27			

SECOND YEAR

COURSE CODE	FIRST SEMESTER	UNITS	PRE-REQ	COURSE CODE	SECOND SEMESTER	UNITS	PRE-REQ
	COURSE TITLE				COURSE TITLE		
GEN-STC	Science, Technology and Society	3		GEN-AA	Art Appreciation	3	
GENE-LIE	Living in the It Era	3		GEN-CW	The Contemporary World	3	
CBA213	International Business and Trade	3		HRP221	Employee Engagement	3	
CBA214	Income Taxation	3		HRP222	Recruitment and Selection	3	
CBA215	Law on Obligations and Contracts	3		HRP223	Compensation Administration	3	CBA214
CBM211	Operations Management and Total Quality	3		IBS227	Law on Business Organizations	3	CBA215
IBS216	Statistical Analysis with Computer Software	3		IBS228	IT Application Tools in Business	3	
PE3	Physical Activities towards Health and Fitness 3	2	PE1, PE2	PE4	Physical Activities towards Health and Fitness 4	2	PE1, PE2
THEO2-CH	The Church, Sacraments and its Mission	3	THEO1-NT	GE-EBSOC	Ethics (Being and Society)	3	
26				26			

THIRD YEAR

COURSE CODE	FIRST SEMESTER	UNITS	PRE-REQ	COURSE CODE	SECOND SEMESTER	UNITS	PRE-REQ
	COURSE TITLE				COURSE TITLE		
GENE-GRB	Great books	3		GEN-JR	The Life and Works of Rizal	3	
CBM312	Strategic Management	3	CBM211	CBA326	Good Governance & Social Responsibility	3	
HRP314	Training and Development	3		HRP328	Labor Relations and Negotiations	3	HRP315
HRP315	Labor Law and Legislation	3		HRP329	Organizational Development	3	
HRP316	Administrative and Office Management	3		HRR321	Business Research	3	IBS216
HRP317	Special Topics in Human Resource Management	3		HEL1	Professional Elective 1	3	
THEO3-FAM	Marriage and Family Life	3	THEO2-CH	HEL2	Professional Elective 2	3	
21				21			

FOURTH YEAR

COURSE CODE	FIRST SEMESTER	UNITS	PRE-REQ	COURSE CODE	SECOND SEMESTER	UNITS	PRE-REQ
	COURSE TITLE				COURSE TITLE		
HRP4110	HR Planning Analytics/Metrics	3		HRP421	Internship (600)	6	IBS216, HRR321, HRR412
HRR412	Thesis	3	IBS216, HRR321	THEO4-CST	Social Teachings of the Church and Benedictine Lay Apostolate	3	THEO3-FAM
HEL3	Professional Elective 3	3					
HEL4	Professional Elective 4	3					
12				9			

TOTAL NO. OF UNITS: **169**

PROFESSIONAL ELECTIVES (12 Units)

CODE	TITLE	UNITS
HEL001	Marketing Management	3
HEL002	Management	3
HEL003	Managerial Accounting	3
HEL004	Logistics Management	3
HEL005	Environmental Management System	3
HEL006	Global/International Trade	3
HEL007	Project Management	3
HEL008	Industrial Psychology	3
BAE100	Personal Finance	3
BAE200	Entrepreneurial Management	3

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2021 Curriculum

SUMMARY OF UNITS

GENERAL EDUCATION COURSES

CODE	TITLE	UNITS
GEN-US	Understanding the Self	3
GEN-RP	Readings in Philippine History	3
GEN-CW	The Contemporary World	3
GEN-MM	Mathematics in the Modern World	3
GEN-PC	Purposive Communication	3
GEN-AA	Art Appreciation	3
GEN-ST	Science, Technology and Society	3
GE-EBSOC	Ethics (Being and Society)	3
GEN-JR	The Life and Works of Rizal	3
GE-RE	Religious Experiences and Benedictine Spirituality	3
GENE-LIE	Living in the IT Era	3
GENE-GR	Great books	3

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NATIONAL SERVICE TRAINING PROGRAM

CODE	TITLE	UNITS
NSTP1	National Service Training Program 1	3
NSTP2	National Service Training Program 2	3

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PHYSICAL EDUCATION COURSES

CODE	TITLE	UNITS
PE1	Physical Activities towards Health and Fitness 1	2
PE2	Physical Activities towards Health and Fitness 2	2
PE3	Physical Activities towards Health and Fitness 3	2
PE4	Physical Activities towards Health and Fitness 4	2

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COMMON BUSINESS AND MANAGEMENT COURSES

CODE	TITLE	UNITS
CBM211	Operations Management and Total Quality Management	3
CBM312	Strategic Management	3

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CORE BUSINESS ADMINISTRATION COURSES

CODE	TITLE	UNITS
CBA111	Human Resource Management	3
CBA112	Basic Microeconomics	3
CBA213	International Business and Trade	3
CBA214	Income Taxation	3
CBA215	Law on Obligations and Contracts	3
CBA326	Good Governance & Social Responsibility	3
HRR321	Business Research	3
HRR412	Thesis	3
HRP421	Practicum/Internship 600 hrs.	6

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PROFESSIONAL COURSES

CODE	TITLE	UNITS
BAE121	Financial Management	3
HRP221	Employee Engagement	3
HRP222	Recruitment and Selection	3
HRP223	Compensation Administration	3
HRP314	Training and Development	3
HRP315	Labor Law and Legislation	3
HRP316	Administrative and Office Management	3
HRP317	Special Topics in Human Resource Management	3
HRP328	Labor Relations and Negotiations	3
HRP329	Organizational Development	3
HRP4110	HR Planning Analytics/Metrics	3

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PROFESSIONAL ELECTIVES

CODE	TITLE	UNITS
HEL001	Marketing Management	3
HEL002	Management	3
HEL003	Managerial Accounting	3
HEL004	Logistics Management	3
HEL005	Environmental Management System	3
HEL006	Global/International Trade	3
HEL007	Project Management	3
HEL008	Industrial Psychology	3
BAE100	Personal Finance	3
BAE200	Entrepreneurial Management	3

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THEOLOGY COURSE

CODE	TITLE	UNITS
THEO1-NT	Jesus in the New Testament and Contemporary Times	3
THEO2-CH	The Church, Sacraments, and its Mission	3
THEO3-FAM	Marriage and Family Life	3
THEO4-CS	Social Teachings of the Church and Benedictine Lay Apostolate	3

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PERSONALITY ENRICHMENT PROGRAM

CODE	TITLE	UNITS
PEP1	Personality Development	1
PEP2	Human Relations Development	1

2

INSTITUTIONAL BUSINESS SUBJECTS

CODE	TITLE	UNITS
IBS111	Business Accounting	3
IBS122	Business Communication	3
IBS123	Human Behavior in Organization	3
IBS124	Business Marketing	3
IBS125	Intermediate Macroeconomics	3
IBS216	Statistical Analysis with Computer Software	3
IBS227	Law on Business Organizations	3
IBS228	IT Application Tools in Business	3

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CHED Minimum	TITLE	UNITS
36	General Education Courses	36
6	National Service Training Program	6
8	Physical Education Courses	8
6	Common Business and Management Courses	6
24	Core Business Administration	30
24	Professional Courses	33
12	Professional Electives	12
	Theology	12
	Personality Enrichment Program	2
	Institutional Business Subjects	24
116	Total Number of Units Old Curriculum (157)	169