

San Beda College Alabang Don Manolo Blvd., Alabang Hills Village Alabang, Muntinlupa City
Tel. No.: 809-7047;

236-7222 loc. 1080

Website:

www.sanbeda-alabang.edu.ph

W

Admissions & Testing center

That in all

things God may be glorified

ADMISSION REQUIREMENTS

Senior High School Department

Grade 11

1.) Admission fee: PhP600.00 (non-refundable and to be paid at the Cashier, Finance Department).

2.) Documents to be submitted upon application:

2.1 () Duly accomplished application form

2.2 () Recommendation obtained from either the School Principal, Class Adviser, Mentor, Discipline Head or Guidance Counselor. (Use *SBCA Student Academic and Discipline Appraisal Form*)

2.3 () Certified true copy of the latest report card (form 138) with Learner Reference Number (LRN)

2.4 () National Career Assessment Examination (NCAE) Results (for grade 11 applicants)

2.5 () Two (2) recent 2"x 2" pictures in color w/ white background with applicant's name written at the back

2.6 () Photocopy of birth certificate issued by the Philippine Statistics Authority (formerly National Statistics Office)

2.7 () Photocopy of baptismal certificate (if Catholic) or Signed Non-Catholic waiver (for non-Catholic)

2.8 () San Beda College Alabang Envelope (*with name of applicant in PRINT at the upper left-hand corner*) **Ex. DELA CRUZ, JUAN JR. P.**

The Admissions and Testing Center reserves the right to decline applications that have not met the criteria set by the Board of Admissions. Incomplete documents will not be endorsed to the Board of Admissions for further evaluation.

Note: Applicant may be required to submit other documents not mentioned above on a case to case basis upon evaluation of admission application.

All documents submitted shall not be returned and shall become the property of the SBCA Admissions and Testing Center.

IF QUALIFIED (*passed the admission criteria set for the level*), Original **Final Report Card** with
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umber (LRN) duly signed by the school principal or registrar with

Level of Promotion

must be submitted to the registrar's office upon confirmation of enrollment. Please refer to enrollment schedule and procedure issued by Registrar's Office.

Grade 12

1.) Admission fee: PhP600.00 (non-refundable and to be paid at the Cashier, Finance Department).

2.) Documents to be submitted upon application:

2.1 () Duly accomplished application form

2.2 () Recommendation obtained from either the School Principal, Class Adviser, Mentor, Discipline Head or Guidance Counselor. *(Use SBCA Student Academic and Discipline Appraisal Form)*

2.3 () Certified true copy of the latest report card (form 138)

2.4 () Description of all courses/subjects taken from previous school

2.5 () Two (2) recent 2"x 2" pictures in color w/ white background with applicant's name written at the back.

2.6 () Photocopy of birth certificate issued by the Philippine Statistics Authority (formerly National Statistics Office)

2.7 () Photocopy of baptismal certificate (if Catholic) or Signed Non-Catholic waiver (for non-Catholic)

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For inquiries, visit or call: **ADMISSIONS AND TESTING CENTER** St. Benedict Hall Tel. No.: 236-7222 loc. 1080; Telefax 809-7047

or write to:

The Admissions and Testing Center

San Beda College Alabang P.O. Box 402 Ayala Alabang